



**MINUTES OF THE 26TH ANNUAL GENERAL MEETING OF
THE INSTITUTE OF SOUND, COMMUNICATIONS AND VISUAL ENGINEERS LIMITED
HELD ON TUESDAY, 22 MARCH 2023 at Coombe Abbey, Binley, Leicestershire**

The President, Neil Voce MInstSCVE, declared the meeting open at 2.15pm and welcomed all members in attendance.

The following business was transacted in accordance with the Articles of Association.

23.01 Apologies for absence

Apologies were received from 9 members.

23.02 Minutes of the 25th AGM

The minutes of the previous 2022 AGM were pre-circulated and were proposed and approved by all members in attendance.

23.03 Annual Report by President

Neil Voce MInstSCVE, outlined some of the key activities of the Institute over the past year;

- **Increased membership and upgrades**
There had been a 30% increase in membership last year, taking individual membership to 1005. Supporting Members total 68 and Premium Supporting Members total 16. Invitations are being sent to members to encourage upgrades.
- **Lifetime service membership**
ISCVE were pleased to implement free lifetime membership to 52 members, who had served over 21 years service and over the age of 66 years.
- **Membership demographic**
ISCVE reported a significant increase in the 20yrs+ and 30yrs+ age range of new members. On the market sector, there was a very even split of members from the AV, VA, ALS, CCTV and Acoustics sectors. PA is still the leading market for our members.
- **ISCVE training**
We welcomed Sarah Hall as our new Training Administrator in September 2022 and can report that in-person training is back on the calendar with successful attendance records. More information will be published on the website around Apprenticeship Schemes.
- **ECS Card Scheme**
With ISCVE issuing assessments and ECS cards for its members, it is proving successful for the Institute, with excellent feedback from delegates. Thanks go to Colleen Heard for her support with the scheme.

- **AV Committee**
A new committee has been set up to better represent our members in the AV sector.
- **Apprenticeship Schemes**
ISCVE contributed to discussions about promoting the Audiovisual Technician and Acoustics Technician Apprenticeship Schemes. Further information will be added to our website in due course. ISCVE Members may wish to become an assessor of apprentices, so when information is available, we will be looking at willing volunteers from our membership which is a great way to contribute to the careers of young people or those making a different career choice.
- **Engineering Council Application**
ISCVE continues to wait for a decision from the Engineering Council about our Licence application. As previously explained, the Memorandum and Articles of Association have been updated, ready for implementing once our application is approved. This is for an internationally recognised qualification. Unfortunately, the Engineering Council are responsible for the delays and despite our best efforts, we are having to continue to remain patient.
- **Additional activities throughout the year included:**
 - Presented the ISCVE Guide for training Microphone users at PLASA
 - Added further templates into the Members' Area of the website for the VAS Industry
 - Became an operational partner of "Together for Cinema" – a not-for-profit charitable activities community interest company, designing and installing home cinema rooms in children's hospices and other suitable locations.
- **Ongoing Initiatives**
Engineering Council application
Good Audio Charter
Get Ahead event for 2023
Charitable Status for the Institute
Continue to develop and deliver more training from our portfolio

23.04 2022 Year End Accounts

Net Profit for 2022 is £25,146

Current Account Balance is £76,862

Fixed Asset Investment Net Book Value is £42,715.46

Bounce Back Loan of £32,615 is now at a reduced balance of £21,530

The 2021 Year Accounts were proposed and were approved by all members in attendance.

23.05 Authorising Council to fix the fee of the Accountants

The Accountants fee of circa £1,645 was proposed and approved by all members in attendance.

23.06 Elections to Council and the Board of Directors

Members were asked to vote to approve the following elections:

The re-election as a Director of Neil Voce MInstSCVE.

The re-election to Council of David Howe FInstSCVE, Jim Smith FInstSCVE, Neil Voce MInstSCVE and Chris Nicolaides MInstSCVE.

The election to Council of Jim Gilroy FInstSCVE and Jim Fitton MInstSCVE.

The Elections to Council and the Board of Directors were proposed and approved by all members in attendance.

The meeting was formally closed at 3.00pm, and was followed by an outline of ISCVEx 2023 and the Members' Day seminar by Alex Krasnic.